

"Noah's Ark" Christian Learning Center, LLC

3457 N Maple Grove Rd, Boise, ID, 83704

Phone: 375-6624 / Fax: 375-0518

Admission Agreement

The center shall provide the following services for:

Name of child enrolled Sex Date of birth

Name of child enrolled Sex Date of birth

Name of child enrolled Sex Date of birth

Name of child enrolled Sex Date of birth

Address: _____

Home Phone: _____

Mother's Name: _____ **DL #** _____

Employer: _____ **Work Phone:** _____

Occupation: _____ **Cell Phone:** _____

Father's Name: _____ **DL #** _____

Employer: _____ **Work Phone:** _____

Occupation: _____ **Cell Phone:** _____

The following people are authorized to pick-up my child(ren):

Name: _____ Phone #: _____

Name: _____ Phone #: _____

Name: _____ Phone #: _____

Name: _____ Phone #: _____

Do you have a court order against anyone: _____

How did you found about us: _____ Phone Directory Which _____

_____ Word-of-mouth _____

_____ Stand at the entrance _____ H & W Worker

_____ Other _____

For parents of 3 year and older children: I give permission to transport my child(ren) on field trips

Parent or guardian

Date

Basic services

1. The child shall be given assistance with personal care as needed.
2. The child will be provided with an opportunity to nap between 1:00p.m. and 3:00p.m. on a cot or mat provided by the center.
3. The child shall be furnished a nutritional meals and snacks.
4. The child shall be involved in a program of play and learning experiences that are appropriate for the ages of children enrolled in the center. A balance of active and quiet play is provided for, with individual and group activities geared toward the emotional, social, physical, aesthetic, and individual growth of young children.
5. The center shall assume responsibility for the child after the child has passed the required health inspection, has been **signed in** by a parent, guardian or designated representative of the child's parents or guardians and **taken to the child's teacher**. The center shall retain responsibility until the child is signed out by a parent, guardian or designated representative of the child's parents or guardians.
6. The child shall be administered physician-prescribed medication only upon the written request of the child's parents or guardians. The center shall have no responsibility for any adverse reaction caused by the administration of such prescribed medication.
7. The center shall give appropriate first aid to hurt children. A parent or guardian shall be contacted if it is the judgment of the staff that immediate medical attention is necessary. If it is further the judgment of the staff that if the injury is of an emergency nature, paramedics shall be called to the center and a parent or guardian shall be contacted.
8. An ill child shall be isolated and given appropriate care until child is picked up by a parent, guardian or designated representative of the child's parents or guardians.
9. The center shall notify the child's parents or guardians of a suspected exposure to a communicable disease.
10. The center shall make every effort to safeguard necessary personal belongings, but shall not be responsible for lost or broken items.
11. The child shall be taught and guided toward the appropriate behavior.
12. The director or any other staff members shall report to Children's Protective Services or the Police Department as required by the state any suspicion of child abuse, sexual or otherwise, neglect, or endangerment of which they may become aware.

A. Termination of the agreement

This agreement shall be terminated if any one or more of the following occur:

1. Serious illness of the child preventing attendance.
2. The parents or guardians of the child allow their account to become delinquent.
3. Failure of the parents or guardians to honor the obligations listed in this agreement or in any rules, regulations, or manuals promulgated or provided by the center.
4. The center in its sole and unfettered discretion determines that it is unable to meet the needs of the child.
5. The center in its sole and unfettered discretion determines that it is not in the best interest of the program or other children enrolled at the center to have the child in attendance.
6. Failure of the child's parents or guardians to cooperate with the center which the center determines in its sole und unfettered discretion is serious enough to warrant termination.

B. Payment Provisions - (Please initial at every point)

1. Payment obligation is based upon the block of time you agreed to use childcare, not the actual hours of attendance. Fees will be charged for all days in which childcare is in operation and your child is scheduled to attend. _____
2. Nonrefundable registration fee shall be paid upon enrollment.
3. Tuition is figured as a weekly fee. It is to be paid in advance (weekly, biweekly or monthly depending upon your payment arrangement) by first scheduled day of the current week. Any other payment arrangements for special circumstances must be approved in advance and set up in writing. _____
4. **\$5.00/a day** late payment fee will be charged for every additional day. _____
5. All checks issued with insufficient funds will be charged **\$30.00 fee** and future payments have to be made by cash or money-orders only. _____
6. If tuition is not paid by Friday, **children will be taken off schedule** until tuition obligations are met. _____
7. All past due accounts will be turned over to a collection agency for collection. _____
8. All fees are subject to change upon consideration due to variation in circumstances or market rates. _____

C. Obligations of parents or guardians (please, initial every point)

1. A parent, guardian or designated representative of the child's parents or guardians shall bring the child to the classroom upon arrival (no earlier than 5 min before scheduled time), wait for a health inspection, and then sign in on the attendance register. _____
2. A parent, guardian or designated representative of the child's parents or guardians shall sign the child out on the attendance register before taking child from the premises (no later than 5 min after the scheduled pick-up time). _____
3. Failure to pick-up a child after 2 hours of non-notification will result in contacting proper authorities and placing child into protective service. _____
4. Failure to sign child in and out will result in a \$2.00 charge per occurrence. _____
5. If the child brought up more than 5 min earlier before scheduled time (without prior notification), or picked up more than 5 min later than the scheduled time (without prior notification), an early or late fee of \$5.00 for every 30 min will be charged. _____
6. The parents or guardians shall notify the center in writing when someone other than those named on the emergency information will be picking up child. _____
7. The parents or guardians shall notify the center of any changes in schedule at least 48 hrs in advance or charged accordingly. _____
8. If parents or guardians brought child (ren) without a notification it will be charged (\$10.00/hr - first hour, hourly rate after that). _____
9. The parents or guardians shall notify the center when the child is going to be absent from the childcare every day that the child is absent. _____
10. The parents or guardians shall provide the child with a small blanket and small pillow (which has to be washed frequently by parents) to use during nap time. _____
11. The parents or guardians shall see that the child is dressed appropriately when brought to the center, following the guidelines in the Parent Handbook. _____
12. The parents or guardians shall notify the center of the child's possible exposure to a communicable disease. _____
13. The parents or guardians shall give two weeks notice in case of withdrawal from the program. If notice is not given, the parents or guardians are responsible for the last two weeks tuition, even if child is not attending. _____
14. The parents or guardians shall abide by the parking rules of the center. _____

15. The parents or guardians shall respect the Christian nature of our center and its staff. _____
16. The parents or guardians shall restrain their voice, when reprimanding children while on the premises. _____
17. The parents or guardians shall pick-up ill child within 1 hr. _____
18. The parents or guardians shall come to the center for conferences when asked to do so by a member of the center's staff. _____

D. Statement of responsibility

I further understand and agree that in operating this childcare facility and caring for my child, Noah's Ark, LLC shall be responsible for acting in a reasonable manner and in compliance with the legal requirements of the State of Idaho (the Standard of Care). However, I also understand that Noah's Ark, LLC is not a guarantor of my child's safety and that the risk of accidents or injury to my child cannot be completely eliminated even when Noah's Ark, LLC has satisfied the Standard of Care. I accept this risk and agree that Noah's Ark, LLC will only be liable for accident or injury to my child that results from their failure to meet the Standard of Care. I will not sue and will indemnify Noah's Ark against liability for accident or injury to my child occurring under all other circumstances.

Parent or guardian

Date

Noah's Ark Rates

Annual Enrollment fee (including arts and crafts supplies fee) - \$55.00

Drop-in Enrollment fee - \$35.00

Registration fee - \$15.00 (non-refundable)

Age group	Full-time Weekly (up to 45 hrs) Addl hrs+2.75/hr	Part-time Weekly (up to 20 hrs)	Drop-in rates Less than 48 hrs notice	Drop-in rates Less than 24 hrs notice
0-12m	\$ 140.00	\$ 90.00 + 4.25 / hr	\$ 5.50	\$ 6.50
1-2 years	\$ 135.00	\$ 85.00 + 4.25 / hr	\$ 5.50	\$ 6.50
2-3 years	\$ 125.00	\$ 80.00 + 3.75 / hr	\$ 5.50	\$ 6.50
3-4 years	\$ 120.00	\$ 75.00 + 3.75 / hr	\$ 4.50	\$ 5.50
4-5 years	\$ 115.00	\$ 70.00 + 3.75 / hr	\$ 4.50	\$ 5.50
5-6 years	\$ 110.00	\$ 65.00 + 3.25 / hr	\$ 4.50	\$ 5.50
6+ years	\$ 105.00	\$ 60.00 + 3.25 / hr	\$ 4.50	\$ 5.50

- **We charge an additional \$2.00 per hr / per child for Sundays**
- For night hours (9:00pm - 6:00am) there is an additional charge of \$2.00/hr per child
- We give 10% discount for older siblings (full-time, part-time only)
- We charge \$.50/ml for transporting child (ren) to and from school (round trip)
- **All drop-in fees required at the time of service**
- We accept ICCP recipients - special regulations will apply

Parent or guardian

Date

E. Modification clause

This agreement may be modified whenever any of the circumstances covered by this agreement changes. Such modification may only be made in writing and must be signed and dated by the parties involved in order to be binding and effective. Oral modifications are not binding under this agreement and shall not be enforceable under any condition.

Signatures to agreement

For services listed in this agreement, and in accordance with the terms of this agreement, I agree to pay Noah's Ark Christian Learning Center the sum of \$_____ every _____.

I further agree to pay non-refundable registration fee of \$_____.

I agree to cooperate with the general policies of the center; to perform the obligations of the parents or guardians set forth in this agreement; and to abide by the rules, regulations, and manuals promulgated and provided by the center. My signature below indicates that I have read the terms of the agreement and the rules, regulations, and manuals promulgated and provided by the school. It further indicates that I have this material explained to me and that all my questions have been satisfactory answered.

Parent or guardian

Date

Parent or guardian

Date

Director

Date

Weekly Schedules For _____

Week of _____ Payment _____ For _____ hrs

Mon Tues Wed Thru Fri Sat Sun

Arrival _____

Departure _____

Week of _____ Payment _____ For _____ hrs

Mon Tues Wed Thru Fri Sat Sun

Arrival _____

Departure _____

Week of _____ Payment _____ For _____ hrs

Mon Tues Wed Thru Fri Sat Sun

Arrival _____

Departure _____

Week of _____ Payment _____ For _____ hrs

Mon Tues Wed Thru Fri Sat Sun

Arrival _____

Departure _____

Week of _____ Payment _____ For _____ hrs

Mon Tues Wed Thru Fri Sat Sun

Arrival _____

Departure _____

Week of _____ Payment _____ For _____ hrs

Mon Tues Wed Thru Fri Sat Sun

Arrival _____

Departure _____